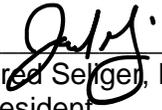


**ALLEN COLLEGE – UNITYPOINT HEALTH
STANDARD OPERATING PROCEDURE**

Supersedes: 4/18

No: 2-C-800-06
Last Review Date: July 2022
Required Review Date: April 2026
Administrative Unit: Student Services
Approved By:



Jared Selger, PhD, CNMT
President

SUBJECT: Continuation of Doctor of Education in Health Professions Education Dissertation Enrollment and Fees

PURPOSE: To support student enrollment in the Doctor of Education in Health Professions Education program after completion of three sections of EdD 840: Practice Focused Dissertation without a completed dissertation

EFFECTIVE FOR: Doctor of Education in Health Professions Education students

POLICY: After completion of three sections of EdD 840: Practice Focused Dissertation, student will be continuously enrolled in EdD 841: Continuation of Dissertation until successful dissertation defense. All requirements for the Doctor of Education in Health Professions Education program must be completed within seven consecutive years, beginning with the date of the student's initial enrollment in a credit-bearing course in the program.

PROCEDURE:

1. Students will be enrolled in EdD 841: Continuation of Dissertation the semester following completion of the third section of EdD 840: Practice Focused Dissertation without a successful dissertation defense.
2. The Doctor of Education of Health Professions Education director will notify the registrar of any such students who need to be enrolled in the EdD 841: Continuation of Dissertation course.
3. Students will be charged one half credit hour each semester they are enrolled in EdD 841: Continuation of Dissertation.